



# Benson Hill Elementary PTA



Local Unit 9.11.005  
18665 – 116<sup>th</sup> AVE SE  
Renton, WA 98058

## ~ Income Form ~

Date: \_\_\_\_\_

**Please complete this form and two (2) PTA Members must count the money. Thank You!**

Committee/Event: \_\_\_\_\_

(Example: Fundraisers/Sally Foster, Fundraisers/Book Fair; Family Events/Dance Night, Etc.)

### Money Itemization

Coins	Amount	Currency	Amount	Checks	Amount
Dollars	\$ .	Hundreds	\$ .	Name & Check Number	\$ .
Half Dollars	\$ .	Fifties	\$ .		\$ .
Quarters	\$ .	Twenties	\$ .		\$ .
Dimes	\$ .	Tens	\$ .		\$ .
Nickels	\$ .	Fives	\$ .		\$ .
Pennies	\$ .	Twos	\$ .		\$ .
		Ones	\$ .		\$ .
<b>Total:</b>	\$ .	<b>Total:</b>	\$ .	<b>Total:</b>	\$ .

Total Coins, Currency, Checks: \$ \_\_\_\_\_

Cash Box Amount (minus): \$ \_\_\_\_\_

Counted by: \_\_\_\_\_ **Total Committee/Event Deposit Amount: \$ \_\_\_\_\_**

Member Name: \_\_\_\_\_ Member Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Signature: \_\_\_\_\_

Phone: \_\_\_\_\_ Phone: \_\_\_\_\_

Comments: \_\_\_\_\_

### ~ Treasurer's Record ~

Coins Total: \$ \_\_\_\_\_ Date Received: \_\_\_\_\_ Receipt #: \_\_\_\_\_

Currency Total: \$ \_\_\_\_\_ Member Received From: \_\_\_\_\_

Check Total: \$ \_\_\_\_\_ Date Deposited: \_\_\_\_\_

Total Received: \$ \_\_\_\_\_ Treasurer's Signature: \_\_\_\_\_

Income Category: \_\_\_\_\_ SubCategory: \_\_\_\_\_